### NODAL CELL
### NEW DELHI MUNICIPAL COUNCIL
### PALIKA KENDRA : NEW DELHI

**Sub : Nomination of Representative of F.A./Member-Finance for Technical Evaluation Committee**

Standing Order No.14/2005-06 issued vide No. FD (U-1)/SO/2005-06/D dated 11.04.2005 prescribed for nomination of member – Finance as representative of F.A. for Technical Evaluation Committee.

2.          Generally, the notices for holding meeting of TEC as well as nomination of member-finance are being received on the same day or just a day in advance.

3.          The process of nomination of member takes considerable time taking into consideration the unit of Finance to which a particular proposal pertains and the members already nominated for various TECs.

4.          It is, therefore, desired that in r/o all works requiring nomination of member-Finance in terms of Standing Order aforementioned, intimation shall be sent to Nodal Cell, Finance Department at the time of inviting/re-inviting/re-call of tenders specifying date of opening of tender so as to facilitate nomination of 'representative of F.A.'.

In r/o cases where tenders have already been floated, detail in r/o case as well as scheduled date of opening of tenders may be intimated immediately.

The cases where tenders have already been opened, the notice for nomination of member-finance shall reach at least a week in advance.

Similarly, Nomination of member -Finance as representative of F.A. wherever required for Condemnation Committee /Auction Committee etc., the request shall be sent at least a week in advance.

5.   The representative of F.A. will be nominated from available strength of Accounts cadre and will be other than A.F.A./Dy.F.A. who shall examine the case in Finance Department.

6 .      **This issues with prior approval of Financial Advisor and may be noted for strict compliance.**

**Jt. Financial Advisor**

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